

# GUTHI R K PRASAD

Mobile: +91 9542978515

E-Mail: grk\_p@rediffmail.com

Looking for senior level assignments in the domain of **Lectureship/Administration** within an organization of repute

## PROFESSIONAL SNAPSHOT

- ✚ A competent and result oriented professional having **25 years** of experience in the domain of **Lectureship, Administration and Finance & Accounts**.
- ✚ Currently linked with **Gitam University** as **Associate Professor, in-charge for ACCA and CIMA programs**
- ✚ Possess sound experience working in **India and abroad countries** like **UK (London) and Ethiopia**.
- ✚ Skilled with the knowledge of **Teaching/ Financial Accounting, Corporate Reporting / Cost Accounting, Management Accounting** in an effective manner.
- ✚ Deft in providing effective leadership to the institute for effective professional development and promoting high standards of student learning.
- ✚ Self-motivated and industrious professional with good technical, communication and leadership skills.

## EXPERIENCE FORTE

Since Oct'12	Maksi, Hyderabad	Freelancer Trainer - Accounting & Finance
Since Oct'11	City of London College, London, UK	Freelancer Trainer -Accounting & Finance

### Responsibilities

- Liable for teaching subjects related to Accounts and finance to ACCA, CIMA professional courses in UK and ICAI, ICWAI in India in an effective manner.
- Conducting internal exams and marking
- Liaising with Accreditation bodies for approval of courses like CIMA, ACCA & EDEXEL

London School of Management, Ealing, London	Apr'06 to Oct'11
As Course Director - Accounting and Finance courses (ACCA &CIMA)	
LTC College- London, London	Sep'05 to Mar'06
As Head of Academics (Director of Studies)	
Unity University College, Addis Ababa, Ethiopia	May'02 to Jun'05

### Growth Path

*Associate Professor*                      *May'02 to Jun'05*

*Director Business Research*   *Apr'04 to Oct'04*

### Responsibilities

- Developed and implemented innovative instructional methods to improvise student performance; looked after preparation of course plans, outline, and curriculum and teaching materials.
- Conducted student workshops and seminars and student development program.
- Taken care of course delivery, accreditations, new programs development and course administration and regular teaching to ACCA, CIMA and ABE programs.
- Handled a wide portfolio of courses in the areas of Finance, Accounting and Management streams; made teaching materials for various courses.
- Provided student counseling and acted as course coordinator;

### Attainments

- Significantly nominated as **Chairman** of the Unity Transformation Taskforce.
- Instrumental in getting ACCA's approved learning partner – student tuitions
- Deftly received Gold 2008-11 for London School of Management and certificate of appreciation from London School of Management.
- Contributory in getting British Accreditation Council approval and reviewed MBA program for approval from Ministry of Education, Ethiopia.
- Published teaching material for undergraduate and graduate programs.
- Marker for ACCA examination paper F9.

## PAST EMPLOYMENTS

Nizam Institute of Business Management, Hyderabad Principal	Apr'99	to	Mar'02
Maitraye Degree College for Women, Hyderabad Part time Lecturer	Nov'96	to	Apr'02
Engineering Staff College of India, Hyderabad Visiting Faculty	Jun'99	to	Apr'02
Krian Krishna Real Estate & Construction Pvt. Ltd. Hyderabad AGM –Finance	Oct'97	to	Nov'98
Maruti Finance Ltd. Hyderabad Assistant Vice President	Dec'95	to	Mar'97
Minwool Rock Fibers Ltd, Hyderabad Financial Controller & Company Secretary	Jun'92	to	Dec'95
Omnitel Industries Ltd, Hyderabad Company Secretary	Jun'90	to	May'92
VBC Finance and Leasing Ltd., Vishakhapatnam Company Secretary/ Accounts Officer	Mar'89	to	May'90

### Responsibilities

- Issue of and listing of shares in Hyderabad and Bombay Stock exchanges including preparation of prospectus, arrangement with merchant bankers, underwriters etc.
- Organized in house share transfers.
- Organized funding proposals for term lending institutions and In-house computerization of manufacturing company.
- Established costing system and prepared budgets.
- Conducted Internal Audit of stock, internal checking of accounts etc.
- Actively implemented costing system for a manufacturing company.

## PUBLICATIONS

- Proficiently Authored study material entitled the following:
  - Organization and Functions
  - Financial Accounting and Analysis
  - Management Information System
  - Economics
  - Financial Management
  - Advanced Accounting-1

## TRAINING UNDERWENT

- Actively attended several training programs on *Modular Secretarial Program, Secretarial Practice, Working Capital Management, Receivables Management, Preparation of loan proposals and Personality Development Program.*
- Successfully done DTLLS from **City and Guilds Teacher Training** course in 2011.

## EDIFICATION

1998	MBA from Institute of Public Enterprise, Osmania University
1987	CAIIB from Indian Institute of Bankers, Bombay
1983	BL from NVP Law College, Visakhapatnam, Andhra University
1983	M.Com. from Distance Education, Andhra University
1980	B.Com. from LB College, Visakhapatnam, Andhra University
	<u>Others</u>
2005	FCCA from Association of Chartered Certified Accountants, U.K
2000	ICWAI from Institute of Cost and Works Accountants of India
1988	ACS from Institute of Company Secretaries of India

## IT FORTE

- Well versed with the knowledge of MS-Office, Windows and other Internet Applications.

## PERSONAL SNIPPETS

Date of Birth: 3<sup>rd</sup> January 1959

**Address:**

Plot No. 29, Flat 101, Santosh Residential Apts, Bagyanagar Colony, Kukatpally, Hyderabad – 500072, Andhra Pradesh, India